

**Minutes of the Meeting**  
**of Riccall Parish Council**  
**held on 20 June 2016**  
**from 7.30 p.m. at the Regen Centre**

Attending: Cllrs Keen(Chairman) Adamson, Dawson, Kilmartin, Nuttall, Owens, Rimmer, Sharp, Somers-Joce, Whitwood and Wilkinson

**1 Apologies and declarations of interest**

There were no apologies for absence.

Cllr Keen noted a declaration of interest in item 7b of the agenda.

**2 Minutes of the meeting of Riccall Parish Council held on 16 May 2016 (circulated)**

The minutes of the above meeting were accepted and adopted as a true record.

**3 Report on progress and updates since the last meeting**

District Cllr Reynolds noted he had not yet received a response from Selby DC Enforcement Officer regarding the fire damaged property on York Road. He also reported that the Chief Executive of Selby DC will be moving to York CC from 1<sup>st</sup> August and the Selby post will be a joint position for the Chief Executive of Ryedale DC. Richard Musgrove, member of the Executive of Selby DC and has been notified of aspects of the garage site application relating to parking provision and funding. Cllr Reynolds also noted a similar parking scheme to the one proposed at the park is in progress at Tockwith and we may be able to use it as a model scheme.

No updates had been received from representatives of North Yorkshire Police and Cllr Keen noted that at the YLCA meeting the question had been raised about absence of police attendance at PC meetings.

*Cllrs Dawson and Whitwood entered the meeting at 7.40pm.*

The Clerk gave an update on action taken and developments since the last meeting:

- Cllrs have suggested sites for relocating the bins.
- The new bank accounts are now open with the money transferred from reserves.
- Steve has been spraying anti-fouling signs on footpaths now the weather is more suitable

- A letter has been sent to a resident re overgrown borders obstructing the footpath on Hawthorns
- Selby DC community officer was contacted re empty bungalow on Viking Drive as neighbour had heard movement inside although there is no tenant.
- PROW officer was contacted re cyclists using Parsons Lane- he has put new signs on the access
- Area 7 confirmed that the double yellow lines are to go -ahead outside the park and had been held up due to an objection which has now been resolved- the resident who enquired about this has been notified
- Letters have been sent to Village Institute Committee & CEF informing them of the new cllr reps.
- Some residents of Viking Drive & Landing Lane had contacted cllrs regarding letters received from Sally Rawlings at Selby DC about access to garage site from their properties- Brian spoke to Sally Rawlings who will ask the community officer to contact the residents and it was agreed that when site plans are available, a site meeting will be arranged to discuss any issues- *it was noted that residents have since been contacted by Sally Rawling regarding access.*
- Cllr Casling had been contacted by a new resident from 2 Main Street regarding grass cutting of the area of the public footpath- contractors had been cutting the area and resident was concerned the PC thought it was their land- it was clarified that the contractors had cut the area as previously the area was un-kept ( weed treatment was offered and accepted as a gesture of goodwill)and that the PC are aware that it not their land- also contacted Area 7 re overgrowth of trees from A19 onto drive area. Cllr Casling was copied into response-resident satisfied.
- Emails have been sent to Snow Patrol volunteers to inform them of the emergency plan response group- some have shown interest already and joined
- A resident from Main Street reported drain cover problem – Area 7 inspected and referred to YW who have now dealt with this to the satisfaction of the resident
- A letter is to be sent re an overgrown hedge- on Main Street near Nisa following complaints from residents finding it difficult to pass
- A stand at the Carnival will display the ‘pick up the poop’ posters created by the Primary School children and residents can vote for the winners. Help is needed to man stand on the day & the clerk enquired if it is possible purchase a perspex sheet for the larger maps- *it was noted that large scale laminating is available from the Architects Shop in York- the clerk will follow this up.*
- Val Fletcher has been in touch regarding walking the paths- 30<sup>th</sup> June- 6pm at Regen and requested the usual provision of hot dogs

#### **4 Matters from Public Participation**

Neighbourhood Watch were looking for a storage area for a display board and it was suggested that they use the PC container. *The clerk will arrange a key for Cllr Rimmer.*

A resident on Saunters Way has a parking situation with a neighbour, as this is an obstruction issue it has already been arranged for the PCSO to visit.

#### **5 Correspondence**

##### **5a) General correspondence - requiring decisions:**

A residents had raised the issue of young children cycling on footpaths and cyclists from the Sustrans cyclepath using the York Road pavements as a continuation into the village. *The clerk will contact the school, put a feature in the next Beacon and contact Area 7 to see who is responsible for signage.*

Citizens Advice Selby request for funding- *the clerk will write to inform them to re-apply later in the year (a recent donation has been made).*

##### **5b) General correspondence - for information:**

Thank you from Age UK for a donation received.

Notification of Newcastle to London cycle race on A19.

YLCA training program- *please contact clerk if interested in any courses*

Information request from Selby DC Tenant & Leaseholder Panel- *the clerk will complete*

##### **5c) Late correspondence – to note only.**

A local farmer asked for advice regarding dog walkers creating new footpaths on meadows adjacent to Riccall Dam and not picking up dog mess- which is preventing him using haylidge as it can cause cattle to abort-some walkers are being rude and unhelpful when approached and the farmer will consider fencing the land off for cattle grazing if the situation does not improve. *The clerk will contact the Dog Warden and PROW officer.*

A resident has enquired about a meadow needing to be cut for access- *the RLC has been contacted as it is their land.*

#### **6 Accounts for June 2016**

An update on the budget position and bank reconciliation were made by the Clerk.

The internal auditor has submitted his report in which has found the internal controls to be satisfactory and agreed with the reconciliation statement.

*A short break was taken at 8.25pm for signing the cheques. It was noted that the cheque signing will now be circulated each month to involve all members. (see item 10).*

## **7 Planning**

### **7a)**

**Selby DC has granted planning permission for the following application:**

**2016/0250/HPA-** Permission has been *granted* for the proposed two storey side extension with attic conversion at 17 The Crescent, Riccall.

**2016/0377/TPO-** Works were *authorised* for the Proposed removal of deadwood from 2 no Oak Trees (T1 & T3) and 1 no Sycamore tree (T2) and tip back long lower limb of 1 no Beech tree covered by TPO 2/2003- Oak Tree House, Main Street, Riccall.

### **7b) The following planning application will be considered:**

**2016/0498/HPA:** proposed enlargement of garage, plus porch and internal alterations – 6 Pinfold Close, Riccall. Lead – Cllr Sharp

*No objections.*

**2016/0623/LBC:** Listed building consent to remove 112cm of internal pantry wall – Hawthorn Farm, 1 Kelfield Road, Riccall. (Lead Cllr Adamson)

*Recommend approval.*

**2016/0568/HPA:** Proposed external alterations in respect of render, new windows, doors and a glass balustrade- Bumble Beck, 2 Selby Road. (Lead Cllr Owens)

*No objections.*

*Cllr Keen left the meeting at 8.40pm as he had declared an interest in the next item. Cllr Wilkinson presided over the meeting.*

**2016/0630/OUT:** Outline application with all matters reserved for erection of 1 no detached dwelling on land to rear – 24 Coppergate, Riccall. (Lead Cllr Dawson)

*Object* for the following reasons:

*Loss of privacy/inadequate turning/access/highway safety/traffic generation/loss of trees/layout and density of buildings/road access/out of character with surroundings.*

*Cllr Keen re-entered the meeting at 8.45 pm.*

### **7c) Other planning matters**

**2016/0416/HPA** – 10A Manor Garth, Riccall has been withdrawn.

**2016/0318/OUT**- Land off Wheatfields Walk update – an email from Tim Coyne NYCC Highways to Cllr Casling has been circulated for information. Cllr Reynolds noted that the Highways Engineer has been considering the right hand turn into the proposed estate and needs to be satisfied there is sufficient space available to prevent compromising access to the A19.

Late applications:

**2016/0665/HPA** Amended description for: Erection of a single storey rear extension, minor alterations to the front porch, reconfiguration of the garage to form additional living accommodation to include a bay window to the front elevation and alterations to the roof- 6 Manor Garth, Riccall. Cllrs Owens & Rimmer

*No objections.*

**2016/0661/OUT** outline application (all matters reserved) for the demolition of existing bungalow and nursery buildings and the erection of a residential development of 23 dwellings- 31 York Road, Riccall. Cllrs Keen & Sharp

*No objections in principle but note concerns re cumulative effect of traffic from this and adjacent site.*

Cllr Reynolds noted that improvements to the footpath, Carr Lane, are set to go ahead. (Linden Homes have agreed to pay for the works.)

## **8 Reports and Consultation**

The clerk reported back from the Planning Service Review by Selby DC noting that issues raised by most attendees were related to accessing planning officers and poor communication, lack of attention to local knowledge, timing of consultations in relation to PC meetings and lack of consistency. Improvements are to be made to the planning portal and it was suggested that developer presentations should be held for large development sites. Annual meetings and training by Selby DC were also suggested.

Cllr Keen reported from:

- the YLCA Branch meeting and asked members to consider supporting a resolution to be presented by the branch at the YLCA Joint Annual Meeting ‘ *to resolve to lobby the Government for a greater financial contribution to be handed to principal authorities to prevent cuts to essential services* ’ members were in favour of supporting this. *The clerk will send a response.*

It was also noted that a police mobile CCTV unit is available for using to catch dog fouling incidents and that Neighbourhood Plans are being promoted.

- on the visit to the Yorkshire Bank to discuss bank mandates and opening new accounts and noted that the manager is now contact for our accounts and offered to attend any meetings where necessary to complete mandates. £75.00 had been offered and accepted for the inconvenience caused.
- Riccall Carnival noting that the PC stand will be displaying the dog fouling posters for voting and the Emergency Plan will be promoted.

Cllr Owens reported from the recent volunteers evening which had a good turnout from the library section but disappointing from the Snow Patrol, however many of those in attendance were interested in signing up for the emergency response team. *The clerk will contact all members of the Snow Patrol to keep them informed.*

## **9 Recreational / H&S update**

Cllr Nuttall has updated the ROSPa reporting form and will circulate it to the group for trial. He also noted a suggestion from a member of NW to install CCTV cameras at the park to deter vandalism- he will follow this up.

The Clerk will report on any matters that relate to play equipment or sports field maintenance:

Cllr Nuttall park checks for May noted that the woodwork needs maintenance (this is planned in but waiting for suitable weather) slide banking shows signs of erosion- Gavin to deal with this. Skate park and aerial boards noted – Gavin is dealing with these and holes on sports wall.

- Gavin started painting the skate park and noticed a plate that needed welding - David Fox carried out the welding repair.
- Gavin to repair retaining boards on zip wire when weather improves- tightening the monkey bars and will touch up the skate park surface as it is lifting slightly in some areas-probably due to weather.
- A disabled resident was having difficulties opening the park gate- Gavin removed gates and bolts and carried out maintenance work to make it easier to open
- The new carriage and wire have been ordered for aerial slide
- Selby Dc have been in touch to say the new bin is ready for installing near the skate park

Members had been emailed regarding relocation of the old bins and it was decided to ask Steve Golton for his opinion on the suggested areas.

Cllr Adamson noted that the handgrips are still missing following the recent vandalism and that a sharp spike is a danger on the sports wall and the holes are still accessible. *The clerk will contact Streetscape to chase up the hand grips and caps, and will contact*

*Gavin regarding grinding off the spike. He also noted the gym equipment instruction stickers are missing. Streetscape will be contacted.*

## **10 Administration and Finance Committee 6 June 2016.**

Members accepted the recommendations of the committee which included the Chairman tightening up discipline during meetings and implementing members raising hands to speak, improving time management on planning consultations, use of grey shading on accounts to identify payments not needing approval, and adding the process of signatories for the new accounts to the Financial Regulations.

## **11 Village green fencing**

Since the quotes were sought, advice on sourcing a suitable specification of materials and treatments has been put forward. The quotes will need to take these into account and new quotes for full replacement of the fencing will be need to be resubmitted.

## **12 Traffic Notices**

PSCo Adam Wood has offered to accompany members to use the traffic notices. Cllrs Dawson , Owens and Rimmer offered to meet with them. *The clerk will contact and arrange a date and time.*

It was suggested a record of offenders is kept.

## **13 Minor items and items for the next agenda**

Cllr Nuttall is to follow up use of CCTV cameras and if information is ready for the July meeting it will be put on the agenda.

*There were no staff issues to discuss.*

***The Chairman thanked those present and closed the meeting at 9.46pm.***